

IQAC MANDATE@LEAD (REVISION MAY 2021)

Internal Quality Assurance Committee (IQAC): ROLE AND COMPOSITION REALIGNMENT

Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of the quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions.

Member Profile for 2021-22

Internal Quality Assurance Committee (IQAC)			
Sl. No.	Name	Designation	IQAC role
1	Dr.Thomas George	Director	Chairperson
2	Dr.Sankar Ganesh	Dean	Academic Head
3	Ms.Yasmin Samad	Administrator	Administrative head
4	Mr. Balamourougane	Assistant Professor	Faculty representative
5	Dr. Anil Kumar	Assistant Professor	Faculty representative
6	Dr. Umamaheswari	Assistant Professor	Faculty representative
7	Ms. Pallavi	Student representative	2 nd Year Student, 2020 batch
8	Mr. Nair Vishnu	Student representative	1 st Year Student, 2021 batch

Responsibility of IQAC

- Coordinate the dissemination of information on various quality parameters of higher education
- Coordinate the documentation of the various programmes / activities leading to quality improvement
- Coordinate the quality-related activities of the institution
- To coordinate in preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
- Coordinate the timely and efficient execution of the decisions of IQAC committee.

Frequency of Meeting of IQAC

IQAC meetings are to held once in a month or if there is a requirement by the PAC but a minimum of one per semester is mandatory with an quorum of 60% attendance

As we progress to seek NBA and NAAC accreditations, IQAC will have an umbrella role to help us enhance our services and quality to all our stakeholders and hence they are the quality champions at LEAD

Broadly speaking they will cover the functions of the institute i.e. Admission, Office Administration, Academics, Research, Outreach, (ISR, Consultancy, Connect with Professional Bodies) and Placements. They will also champion training and sustainability initiatives at the campus. The cycle

MONITOR >REVIEW>REPORT>RECOMMEND>DEPLOY

I request all stakeholders to support the team and the initiatives they take to help our journey to excellence




Director